



POLICY AND GUIDELINES FOR OUR PRIVATE ROOM

Please be informed that the room fee of \$195.30 is a non-refundable fee that does not go toward food, linen, tableware, etc. This room fee is for a (3) hour window. If you need additional time to set up, decorate, tear down, etcetera there is a \$50 an hour additional charge. A valid credit card will be kept on file for incidentals, such as damages, stolen items, or unpaid tabs by you or your guest.

(Yes you are responsible for your guest.)

If you wish to bring your own linens, chair covers, this is certainly acceptable, but needs to be discussed in advance, also the type of items you will be using to decorate with. Keep in mind, NO open flame candles, glitter, or nailing items on walls and woodwork. No taping to walls that may peel off paint when removed.

NO OUTSIDE FOOD: We do allow you to bring your own cake however you will be charged a cake fee of \$1.00 per person. No other exception will be allowed.

NO OUTSIDE BEVERAGES: of any kind are permitted. If you wish to bring in your own wine there is a \$15 per bottle corkage fee and must be approved in advance. If your guest bring in outside beverages you will be charged and they will be asked to leave. Please don't let party poopers ruin your event. Keep in mind that Pujo St. Café reserves the right to refuse service to anyone, but always out of respect to you and other guest and staff.

Please sign this agreement to acknowledge that you understand and agree to all guide lines and previsions.

OTHER FEES: A 20% gratuity is automatically added for the wait staff and sales tax of 10.2%.

Please understand that we cannot secure your reservation without the room fee and signature

Please sign here

Date and Time of your Event